

Position: Associate Minister

Our Vision:

In 5 years St Philips will be a gospel-centred, Spirit-led community in which the Spirit of Jesus is evident, both individually and corporately. We will be known for being a people that, in joyful submission to Scripture, worship God in Spirit and truth, pray without ceasing, walk in humility, and display the manifestations and fruit of the Holy Spirit, ever becoming mature in Christ. We have and continue to raise up leaders within the church enabling all of us to serve those within the body and the community outside of St Philips.

Our Mission:

Making disciples who make disciples.

Our Values:

- 1) **Grounded in the Gospel** – we are passionate about telling the good news about Jesus from the Scriptures.
- 2) **Empowered by the Spirit** – prayer is not optional, it's the air we breathe.
- 3) **Active on Mission** – as the Father sent the Son, and the Son sent the Spirit, so now the Spirit sends us.
- 4) **Growing in Community** – we meet together to pray, study the Scriptures and build each other up.

Position Overview:

St. Philip's Anglican Church in Cottesloe is seeking an Associate Minister who will play a pivotal role in nurturing the Spiritual growth and well-being of our congregation by overseeing various areas of ministry. This position combines responsibilities in preaching, worship, music, prayer, outreach, and young adult ministry to create a comprehensive pastoral role.

Responsibilities:

1. Leadership

- The Associate Minister will serve as a senior leader within the parish, earning the trust of the parish community, including the parish council and staff team.
- Support the incumbent Lead Minister (Kieran Carr) in executing the business and administrative functions of running the parish (eg. financial appeals, capital projects, parish council).
- Provide cover for Kieran in his absence (eg. meetings, supervision and parish council).
- Share responsibility for leading the 7:30am and 9:30 am congregations.
- Share responsibility for overall pastoral care (eg. weddings, funerals, mid-week service, visitation).
- Work with Kieran, staff and parish council in setting overall leadership and direction of the church.
- Provide pastoral care to members of the congregation.

2. Music

- Oversee the music ministry, including the roster, bands, training, tech, audio and visual.
- Bring about cultural change through musicians with the goal of increasing praise and worship as a value at St Philip's.
- Ensure CCLI compliance.
- Clarify roles and expectations for music and A/V.
- Coordinate training, rehearsals and introduction of new songs.

3. Evangelism

- Help develop a culture of outreach and evangelism.
- Develop and (co-)lead the team running Alpha.
- Organise outreach events (eg. concerts, movie night, men's night, etc).
- Coordinate welcome lunches (2-4 times each year).
- Re-invigorate our welcoming strategy.

4. Preaching

- Deliver engaging and biblically sound sermons on Sundays (30-40% load).
- Collaborate with the Lead Minister to plan sermon series and themes.

5. Prayer

- Partner with Kieran in nurturing a culture of prayer at all levels.
- Lead (and find leaders for) the pre-service prayer meeting.
- Lead corporate intercessions on a regular basis.
- Prioritise attending and/or leading prayer meetings

6. Young Adult Ministry

- Create opportunities for spiritual growth, fellowship, and discipleship for young adults.
- Provide pastoral care and support for young adults.
- Encourage the integration of young adults into the broader church community.
- Preach at youth group once or twice a term.

Selection Criteria:

Qualifications:

- Suitable theological qualification from a recognised Christian theological college.

Experience:

- Relevant experience in Responsibilities 1 to 4 is essential, 5 and 6 desirable.

Skills, Abilities and Personal Qualities:

- A person of the Word and prayer, with a strong commitment to the Christian faith and alignment with the church's doctrinal beliefs.
- Excellent interpersonal and communication skills.
- Ability to work collaboratively in a team and with volunteers.
- Strong organisational and leadership abilities, including the ability to train and support church members in their ministry.
- An eagerness to advance the church's culture of prayer, especially through training in A Praying Life and A Praying Church.

Hours: Typically 40 hours per week, with flexibility for occasional evening and weekend duties.

Further information: A copy of the St. Philips Vision 2029 is attached. The 2024/25 Clergy Stipends and Allowances can be [accessed here](#). Further information is available from Kieran Carr, St Philips Anglican Church Cottesloe, 08 9385 1042 or office@stphilips.net.au, or via the website: www.stphilips.net.au.